

Success stories start here.





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Welcome to University of Ballarat, Sydney

Welcome Message from the VC

Welcome to the University of Ballarat

We are delighted to present your 2011/2012 Program Guide.

You are about to discover the huge range of opportunities waiting for you at the University of Ballarat.

The University has several hundred programs across many fields of study including business and commerce, human and community services, the visual and performing arts, the sciences, mathematics, information technology, engineering, nursing, paramedicine, biomedical sciences, food sciences, teacher education, the behavioural and social sciences, the humanities, human movement, sport sciences, the various trades and in manufacturing services. The University also has a Technical Education Centre catering for the needs of secondary school students.

At the University of Ballarat we place great emphasis on the quality of the learning and teaching for our students as well as our research capability. We have developed a reputation nationally and internationally for delivering relevant, high quality programs that meet the needs of industry and employers.

We maintain a strong commitment to delivering our programs in a personalised learning environment with a student-centred approach. We are well known for our friendliness and 'can-do' attitude.

This year we also welcome students from UB Melbourne and UB Sydney. These teaching sites will be managed and operated by the Melbourne Institute of Technology.

At the University of Ballarat we are very proud of our graduates. They continue to be sought after by employers and industry and as a result, our graduates continue to experience high employment rates.

I invite you to consider the study options offered by the University of Ballarat and to take advantage of the opportunity to become part of one of Australia's newest and most progressive universities.

I'm pleased to invite you to ***Learn to Succeed at UB.***

Professor David Battersby
Vice-Chancellor and President
University of Ballarat



Why study at the University of Ballarat, Sydney

The University of Ballarat (UB) is the third oldest site of Higher Learning in Australia with around 25,000 international and domestic students. UB offers the best of both worlds; combining a strong tradition of 137 years of tertiary education with the freedom and dynamism that comes with being a multi-sector University with close links to local industry and technology.

We have a number of teaching locations and are proud to announce the opening of two new sites in the Central Business Districts of Melbourne and Sydney where our students can enjoy convenient eating places, bookstores, excellent shopping and public transport.

UB, Sydney helps you get there faster

UB, Sydney has three trimesters in one calendar year, each trimester being equal to one traditional semester. This gives you an option to complete your degree faster than conventional semester systems at other universities. This can save you time and put you ahead of your peers in the employment market. For example, you could complete a three-year bachelor degree (traditionally completed over six semesters) in two years (completed over six trimesters).

Industry relevant programs

UB's programs are regularly updated to suit changes in the international environment. The University's close links with industry plays an important role in the design of programs which greatly benefit the new graduate.

Internationally recognised qualifications

A University of Ballarat qualification is internationally recognised. UB graduates are employed all over the world including Japan, Singapore, UK, UAE, Russia, USA and Canada.

Career development

At UB, Sydney we are committed to helping you make a successful transition from study to employment.

Our career development services include career counselling, job search assistance, resume and interview skills training as well as workshops and seminars throughout the academic year to help develop your professional skills.

Meeting future employers

UB, Sydney holds regular employer seminars on our campuses. Employers are invited to speak about the work opportunities available when you graduate. These seminars are a fantastic opportunity for you to learn more about graduate placements and to keep up-to-date on requirements for particular industries in Australia and overseas. This is an excellent opportunity for you to talk with people from leading organisations who can advise you how to improve your job prospects.

Study Skills Program

The Study Skills Program can help you understand what is expected of you from an academic point of view.

They help you improve the skills and techniques you need to achieve your academic goals. Various areas of study are covered by the program. These include: best practice for study, referencing, report writing, essay writing, paraphrasing, plagiarism, grammar, oral presentations, effective researching, time management and exam preparation. They also cover strategies for understanding concepts and applying them successfully.

Smaller class sizes are better for learning

Our class sizes are smaller than traditional universities. This smaller class size encourages participation, develops confidence and ensures you receive academic support. UB, Sydney lecturers are encouraged to give students individual attention – helping make sure you understand the lessons – and giving you the support you need to help pass your course.

Counselling and support services

Studying in a new environment can sometimes be an overwhelming experience.

We have a qualified counsellor available to provide free confidential counselling and support. The counsellor can provide advice on a wide range of personal or welfare matters. If there's an issue affecting your study or your life, the counsellor is here to lend an ear, and lend a hand. The counsellor is committed to understanding your situation, and exploring with you the possibilities for bringing about positive changes.

For assistance contact studentservices@ubsydney.edu.au or phone (02) 8267 1400.

Disability

Our counselling service assists people with permanent and temporary disabilities in gaining access to programs and facilities and assists them to achieve their personal and academic goals. Our experienced counsellor has knowledge and expertise in access and equity issues, and in facilitating adjustments to our educational environment.

If a physical, sensory or learning disability or other disability or medical condition may impact on your ability to achieve your academic goals, our counselling staff may be able to assist you.

For assistance contact studentservices@ubsydney.edu.au or phone (02) 8267 1400.

Student activities

UB, Sydney's Student Services department runs a number of recreational events for students to attend throughout the year. These events are a great way to meet other students and make new friends while having fun.

How to apply

There are many programs UB, Sydney offers to both domestic and international students, each offering you enhanced career opportunities and plenty of lifestyle options. It is therefore, critical that you choose your program that best achieves your career or lifestyle goals.

Once you have chosen your program you can apply directly to UB, Sydney.

Domestic students

Domestic students should apply direct to the University of Ballarat, Sydney to study the programs listed in this guide as they are not listed through UAC. This applies to both undergraduate and postgraduate programs.

The Direct Application form can be downloaded from www.ubsydney.edu.au/apply

This form is to be used only by applicants who are Australian or New Zealand citizens, or who are holders of a permanent residency visa.

This form may only be used by applicants who are an Australian or New Zealand citizen or a permanent resident of Australia:

- Applying program directly
- Applying for mid-year entry
- Applying for postgraduate programs offered by coursework
- A current University of Ballarat student wishing to undertake another program within the University

For more information, call ☎ 1800 811 711 or ☎ 02-8267 1400

International students

International student can either apply direct to UB, Sydney or through education agents of their choice provided these are approved agents of UB, Sydney. For detail information refer to page 23 of this booklet.

Applying: Consideration on equity grounds

We place a high importance on providing equal opportunities so everyone can enjoy our university. This value is upheld by offering a range of educational opportunities to students from disadvantaged circumstances. International students may have visa conditions and other circumstances which override this consideration.

Deferring programs

If you wish to delay commencing your program of study you can elect to defer your offer.

To do this login to myStudent Centre and follow the prompts through the request for deferral process. You can apply to defer your offer for one year. Deferral is not automatic and will be approved on a case-by-case basis.

If you have any questions about deferring your program, please contact Admissions on (02) 8267 1400.

English Language Requirement

Undergraduate and Postgraduate programs:

As a minimum; overall IELTS 6.0 (Academic) with no individual band score of less than 5.5 or equivalent. Some programs may require higher English requirements which are listed in the specific program guide. For detail information visit www.ubsydney.edu.au

English Language Programs

Students who do not meet the English Language requirement can undertake English for Academic Purposes (EAP) program at the MIT Sydney English Language Centre. For further information please visit:

<http://sydney.mit.edu.au/elicos>

Academic Calendar 2011 - 2012

Trimester 1 – 2011	
Orientation week	15 - 18 March
Teaching begins	21 March
End of exams	25 June
Trimester 2 – 2011	
Orientation week	11 - 15 July
Teaching begins	18 July
End of exams	22 October
Trimester 3 – 2011	
Orientation week	7 - 11 November
Teaching begins	14 November
End of exams	25 February, 2012

* Some of the programs may not be offered in all trimesters.

Trimester 1 – 2012	
Orientation week	12 - 16 March
Teaching begins	19 March
End of exams	23 June
Trimester 2 – 2012	
Orientation week	9 - 13 July
Teaching begins	16 July
End of exams	20 October
Trimester 3 – 2012	
Orientation week	5 - 9 November
Teaching begins	12 November
End of exams	23 February 2013

Teaching and Learning

A wide range of teaching and learning methods

UB, Sydney gives you lots of different ways to learn. Courses are taught using a range of methods including: lectures, seminars, tutorials and laboratory sessions, group discussions and projects, individual research projects, class presentations, case methods and industry based projects.

As a rule, you will learn the core information in larger lectures. These are followed by smaller group practicals that allow you to further explore what you've been taught. Great importance is placed on understanding and applying theories and concepts. You will also be encouraged to critically examine different viewpoints of those theories.

You are an independent individual

All UB, Sydney students are encouraged to ask questions and express personal viewpoints. You will be expected to spend a minimum of five to six hours per week on independent study for each course of study.

As with all universities, you will be expected to take responsibility for your own learning, and develop your own mature self-directed learning habits.

Help when you need it

To help you, there are Study Skills workshops and Mentor assistance offered throughout the trimester for students needing help with particular units of study, or wanting to further develop their learning and personal management skills.

Get industry insights

Industry guest speakers and lecturers from other Universities are invited to conduct seminars at UB, Sydney throughout the year. These seminars give you important insights into industry and help you expand your overall knowledge.

The benefits of smaller classes

UB, Sydney have smaller class sizes. This allows greater access to lecturers. It gives students the chance to get more one-on-one teaching and promotes more active participation in class discussions.

Assessment methods

Assessment is continuous throughout the trimester. Depending on the course of study, this may include practical assignments, individual and group projects, class presentations, tutorial and laboratory work, essay and report writing, class participations, class tests and a final examination.

Advanced standing and credit transfers

If you have completed relevant studies elsewhere, you may be eligible for credit exemptions towards your course at UB, Sydney. Applications for advanced standing will be considered on a case-by-case basis. Any applications must be accompanied with a complete transcript of results and full syllabus of the course completed.

Financial aid, scholarships and costs

Starting university can be money-managing minefield. You may need to budget for fees, text books and the expenses associated with living away from home. So we're here to help with financial advice and financial assistance for our students. Read on to find out more.

Financial assistance-student loans

We offer a loans scheme for currently enrolled students studying on campus, excluding those studying a full fee paying program. This scheme provides loans up to \$2,000 (limited to \$1,000 for first year students). Loans are available for a variety of purposes to assist students to complete their studies (subject to eligibility)

To find out more, visit

www.ballarat.edu.au/fdp/operations/student_loans.shtml

Financial information

Our counsellor can advise you about financial issues related to studying, including:

- Centrelink assistance, including application assistance and eligibility
- personal budgeting, and
- advocacy and referral as appropriate.

To make an appointment, please call:

UB, Sydney – (02) 8267 1400

UB Equity and Financial Aid Scholarships.

The UB Equity and Financial Aid Scholarship program covers both the Commonwealth Scholarships (for Indigenous students only) and the UB Financial Aid Scholarships.

The University of Ballarat offers a range of scholarships to assist students and families on low incomes, who are Australian citizen or holders of a Permanent Humanitarian Visa, with accommodation and education costs.

For detailed information please visit:

http://www.ballarat.edu.au/aasp/student/recruitment/equity_scholarships.shtml

Ancillary costs

As well as program fees, other charges may be incurred. Ancillary costs vary between programs as some tend to be more practical than others. Ask your Program Coordinator if there are any further charges required to complete your program.

Allowances should also be made purchasing textbooks. Students living away from home will need to allow approximately \$130 to \$150 per week for day-to-day living expenses (excluding rent) if it is Sydney.

School of Behavioural & Social Sciences and Humanities

Bachelor of Arts (Humanities & Social Sciences)

Program Duration 3 years standard semesters – currently available for Domestic students only

Program Outline

In 2011, Bachelor of Arts program will be offered on a limited courses basis at the University of Ballarat, Sydney campus for the first time.

First year courses to be offered include:

Program Objectives

Successful completion of the Bachelor of Arts (H&SS) will give you the foundation, knowledge and skills to:

- Appreciate the value of an integrated approach across disciplines;
- Experience advanced intellectual and personal development, more broadly than technical or specific vocational training;
- Develop an opened appreciation to the world of ideas, behaviours, values and cultural products and artefacts
- Be confronted and challenged within a positive and supportive environment;
- Develop intellectual inquisitiveness, creativity, a love of learning, and reflective self-awareness;
- Appreciate different cultures and alternative ways of viewing the world; and
- Display flexibility in applying and developing knowledge in different, changing circumstances.

Career Opportunities

The Bachelor of Arts is a versatile qualification. Rather than channelling you in one direction, the breadth of this course enables you to keep many career options open. Recent statistics from the Graduate Careers Council of Australia show that some of the most popular career destinations for BA graduates include personnel and management, environmental management, education, human resource management, computing, health science, teaching and lecturing, social welfare, editing and research, community work, clerical administration.

Key skills valued by employers are an integral part of the Bachelor of Arts and include critical thinking, analysis, communication skills, higher level research skills and the ability to write texts appropriate to the audience.

Entry Requirements

Satisfactory completion of Australian Year 12 including prerequisites Units 3 and 4 English (any); equivalent overseas qualification; Mature Age entry.

Recognised Prior Learning/Course Credit

Credit is considered for successfully completed higher education and TAFE studies.

Sample Study Program

Year One

Semester One

- Introduction to Social Inquiry
- Narrative and Text
- The Western Tradition and The Contemporary World
- Introduction to Japanese 1a

Semester Two

- War and Peace
- Introduction to Japanese 1b
- The Global Community and Mobile Citizens
- Community Work and Social Planning

Year Two

Semester One

- Studies in World Cinema
- Japanese 2a
- Logic and Reasoning
- Asia in Focus

Semester Two

- Australia and the Asia-Pacific In The 20th Century
- Indigenous Health
- Health Japanese 2b
- Urban Anthropology

Year Three

Semester One

- BA Major Project - Design and Methodology
- Indigenous Culture
- Contemporary Japanese 3a
- Asian Philosophies

Semester Two

- BA Major Project 1 - Creative Field
- Myths and Massacres
- Contemporary Japanese 3b
- The International Arena

School of Business

Bachelor of Commerce (Accounting)

CRICOS Program Code 057845F

Program Duration 3 years standard semesters form 2 years (trimester) fast-track option

Program Outline

The Bachelor of Commerce (Accounting) is designed as a flexible program. It will give you the skills you need to be a leader in Commerce and Business. It focuses on the hard-edged courses needed for professional accreditation with the major professional bodies as well as providing a well-defined career path for professionals in the world of commerce. The study of accounting appeals to aspiring professionals in a broad range of fields because of its importance in promoting effective organisational management and accountability.

Program Objectives

Successful completion of this program will give you the foundation, knowledge and skills to:

- Appreciate how to acquire knowledge and skills;
- Think logically, critically and independently;
- Collect, integrate and interpret information;
- Solve problems and communicate effectively;
- Develop leadership qualities and the capacity to work cooperatively;
- Understand and have a commitment to ethical practice;
- Commit to intellectual thoroughness and a long-term commitment to learning;
- Acquire a body of knowledge in business and related disciplines and an understanding of the principles and conceptual framework underpinning those disciplines;
- Possess a body of knowledge of sufficient depth and development to facilitate the obtaining of new knowledge and skills via postgraduate studies;
- Possess a combination of knowledge and skills which can be translated directly into the workplace and which will provide a basis for future professional developments; and

- Work independently and systematically apply your learning to the requirements of the workplace.

Career Opportunities

A Bachelor of Commerce (Accounting) provides a range of career options across a wide variety of business types: an accountant, a financial adviser, a business consultant or an economist.

Entry Requirements

Successful completion of the Australian Year 12 including prerequisites Units 1 and 2 – two units of mathematics (any), overseas equivalent or mature age entry.

Recognised Prior Learning/Course Credit

Course credit may be available, for recognised programs, to a maximum of 12 courses.

Professional recognition

The Bachelor of Commerce is accredited by the National Institute of Accountants (NIA). This body is a full member of the International Federation of Accountants (IFAC). Bachelor of Commerce students may also be eligible to apply for membership of CPA, ICAA, and the Financial Services Institute of Australasia upon completion of nominated units in the Bachelor of Commerce.*

* Eligibility may depend on units completed.

Sample Study Program

Year 1

Trimester 1

- Accounting and Business Decisions
- Microeconomics
- Fundamentals of Law
- Management Principles

Trimester 2

- Business Information Systems
- Macroeconomics
- Commercial Law
- Accounting Fundamentals

Year 2

Trimester 1

- Corporate Accounting
- Management Accounting 1
- Organisation Law
- Business Statistics

Trimester 2

- Financial Accounting
- Management Accounting 2
- Elective Level 1
- Elective Level 2

Year 3

Trimester 1

- Financial Management
- Auditing
- Elective Level 1
- Elective Level 2

Trimester 2

- Income Tax Law and Practice
- Elective Level 1
- Elective Level 2
- Elective Level 2

Bachelor of Management

CRICOS Program Code 016787F

Program Duration 3 years standard semesters or 2 years (trimester) fast-track option

Program Outline

The Bachelor of Management is a program for students intending to pursue careers in general management or in large businesses or government organisations. The focus of much of the curriculum is on human and organisational relationships and structure.

Aside from undertaking a general Bachelor of Management, students may elect to undertake a specialisation in Marketing, Organisational Management or Leadership.

This flexible degree structure allows up to one-third of the program to be selected from other degree programs as electives.

Program Objectives

Successful completion of this program will give you the foundation, knowledge and skills to:

- Deal with variables of management in organisations that operate in complex, changing and turbulent environments;
- Possess a sound and comprehensive understanding of core areas of knowledge relevant to management;
- Study at least one specialist and/or vocational area of knowledge to a high level of competence;
- Integrate specialist and general management knowledge and skills to function effectively in the management of enterprises;
- Possess the necessary academic qualifications and have developed attitudes to pursue further academic and vocational studies that will enable you to adapt to a changing and complex work environment; and
- Have acquired knowledge and understanding in a number of important areas of management, including managerial skills, managerial research methods, and marketing.

The program provides for:

- A sound grounding in studies relevant to all enterprises;
- Study of specialist management areas to seek professional recognition;
- Study of complementary and support areas for vocational relevance;
- Acquisition of relevant integrative knowledge and skills to promote flexibility and adaptability;
- An understanding of management that embraces the widest range of private and public sector enterprises; and
- Application of skills and knowledge in workplace settings

Career Opportunities

Management is the task of coordinating resources and people to achieve the goals and objectives of an organisation. Whatever program you are studying you will eventually be employed in an organisation, and may be promoted to supervisor and management positions in your field. An understanding of how organisations and people function is important in any career.

The knowledge and skills gained through studying management will qualify you to work in any organisation in positions that could eventually lead to management or marketing roles.

Entry Requirements

Successful completion of the Australian Year 12 including prerequisites Units 1 and 2 – two units of mathematics (any), overseas equivalent or mature age entry.

Recognised Prior Learning/Course Credit

Course credit may be available for recognised programs to a maximum of 12 courses.

Professional Recognition

Upon completion of the Bachelor of Management, students may apply for membership of the Australian Institute of Management.

* Eligibility may depend on courses completed.

Sample Study Program

Year 1

Trimester 1

- Introduction to Human Resource Management
- Management Principles
- Introduction to Marketing
- Fundamentals of Law

Trimester 2

- Business Information Systems
- Management Skills
- Business Communications
- Staffing Organisations

Year 2

Trimester 1

- Managerial Research Methods
- Human Resource Development
- Services Marketing
- Elective Level 1

Trimester 2

- Management of Change and Organisational Development
- Managing People at Work
- Elective Level 1

Year 3

Trimester 1

- Performance Management in a Diverse Workplace
- Strategic Management
- Elective Level 2
- Elective Level 2

Trimester 2

- Employment Law
- Strategic Human Resource Management
- Elective Level 2
- Elective Level 2

Bachelor of Applied Management

Program Duration One Year (Capstone year only) – currently available for Domestic students only

Program Outline

The Bachelor of Applied Management is an articulated degree and is made up of the Advanced Diploma of relevant field (or equivalent) and a third (capstone) year. The Bachelor of Applied Management is an innovative degree that integrates vocational and academic learning. It has been developed to reflect the changing roles and responsibilities of a senior manager. This course will provide graduates with the necessary skills, knowledge and values to be a successful manager across a range of organisations and industries as well as to give you the skills and knowledge to translate your leadership vision and ethical commitment into reality. The Bachelor of Applied Management focuses on you as a dynamic leader looking to further your executive responsibilities in a senior role. There is a strong emphasis on applied learning through a range of integrated industry studies and projects. A range of assessment tasks will be undertaken during this course including written reports, assignments, group projects, case studies, presentations and formal examinations. Your management skills, knowledge and attributes will be further consolidated by completing an applied management workplace project at the end of the course.

Program Objectives

This course will:

- Recognise your existing skills and knowledge gained through prior studies and professional experience;
- Extend existing expertise by building learning around your current professional role;
- Provide a sound understanding of contemporary management principles which can be applied in your current role to achieve higher levels of understanding, competence and capability;
- Provide academic skills and attributes to enable you to research and critically assess information and apply it to your current organisational situation; and
- Allow for further development of self directed and life long learning.

Requirements for the Award

To fulfill the requirements of the Bachelor of Applied Management a student will need to successfully complete all 7 core courses (120 credit points).

Career Opportunities

This course has been developed to meet the global demand for highly skilled senior managers. It will prepare graduates with the necessary skills, knowledge and attributes to undertake a wide variety of professional positions across a broad range of industries.

Entry Requirements

Admission to the course will be on the following basis: An Advanced Diploma or equivalent qualification in a relevant discipline; and significant industry experience in the relevant professional area. Mature age or interstate applicants are invited to apply. Course entry requirements take into account the wide range of backgrounds and experiences of applicants.

Professional Recognition

Professional recognition from a variety of Industry Associations and bodies, representing a variety of industry specialisations, may be available to graduates of this degree. Please contact your preferred specialist group directly for further information.

Sample Study Program

Year 1 (Capstone year only)

Semester One

- International business management
- Entrepreneurship
- Project management
- Strategic human resource management

Semester Two

- Marketing for managers
- Accounting for managers
- Applied workplace practice



Muhammad Nouman AMJAD
Pakistan – MBA (International Management)

During my two years studying at UB, Sydney, not only did I get knowledge but I also had valuable time with lecturers and classmates.

The environment at UB, Sydney is supportive to make you a good manager that can work in complex and dynamic situations. It all happens with lecturer's support and freedom of sharing your experience which I found best here. The lecturers made us realise that to be competitive is to create opportunity for you. I think it is a unique factor of UB that "Don't go after an opportunity but create it for yourself by being competitive" Last but not least is the supportive attitude of the Program Coordinator towards the students.

Graduate Diploma of Commerce

CRICOS Program Code 056293G

Program Duration 1 year (standard trimesters)

Program Objectives

The objective of this program is to provide students with an intermediate standard of knowledge, skills and values in key subject areas of Commerce. The program will provide an exit point for students not wishing to proceed to an advanced level of accomplishment in these subject areas.

Career Opportunities

Graduates may be employed in a wide variety of commercial, government and professional settings. These include public accounting, banking, teaching, government organisations, stock broking, business consulting, and the retailing, manufacturing and mining industries.

Entry Requirements

An Australian or equivalent bachelor's degree. In exceptional circumstances, applicants who do not have a bachelor's degree may be admitted on the basis of relevant work experience, non-degree qualifications (including professional qualifications), and demonstrated capacity to undertake the course, as assessed by the Program Coordinator.

Recognised Prior Learning/Course Credit

Course credit may be available, for recognised programs, to a maximum of 4 courses for Australian qualifications with post graduate level studies.

Sample Study Program

Year 1

Trimester 1

- Commercial Law
- Business Economics
- Accounting Concepts and Practice
- Information Systems Design and Development for Accountants

Trimester 2

- Corporate Law
- Quantitative Methods for Business
- Corporate Accounting
- Cost and Management Accounting

Graduate Diploma of Management

CRICOS Program Code 053783C

Program Duration 1 year (standard trimesters)

Program Objectives

The program aims to provide:

- A coherent, integrated development program designed to prepare students for assuming broad managerial responsibilities;
- A variety of focused specialist programs that prepare the student for the immediate demands of a particular industrial or professional managerial setting;
- A basis for further formal studies in management;
- Approaches to learning that will enable practising managers to demonstrate initiative, flexibility, problem solving ability, innovative thinking and responsiveness to change in their work environments;
- A strong foundation in management and communications, accounting, human resource management, economics and marketing as the base disciplines of management;
- A managerial focus and style that promotes awareness of the environment in which graduates will operate, and to develop approaches that are appropriate to these environments; and
- Relevant knowledge, skills and attitudes that will enable graduates to contribute to a specific managerial setting and promote the contribution of effective management in that setting.

Career Opportunities

This program is designed for managers to upgrade their skills and qualifications and to prepare them for access to Career Opportunities which will have become evident to them in their current employment, or new opportunities with alternative employers following completion of the program.

Entry Requirements

This program is intended for people who have an undergraduate degree and/or extensive experience working within an organization.

The normal entry requirement is an Australian equivalent bachelor's degree plus some level of work experience. Applicants holding other academic or professional qualifications and/or with five years relevant work experience may also be granted admission to the program following an assessment of their ability to benefit from the program.

Recognised Prior Learning/Course Credit

Course credit may be available, for recognised programs, to a maximum of 4 courses for Australian qualifications with post graduate level studies.

Sample Study Program

Year 1

Trimester 1

- Marketing
- Organisations: Behaviour, Structure and Process
- Human Resource Management
- Elective

Trimester 2

- Accounting and Finance
- Business Economics
- Competitive Analysis
- Elective

Master of Professional Accounting

CRICOS Program Code 056283K

Program Duration 1.5 years standard trimesters or 1 year (trimester) fast-track option

Program Objectives

The primary objective of this program is to enable students with a first degree in a non-accounting field to undertake a professional career in accounting (and/or related fields, such as finance). In particular, it is envisaged that accreditation will be granted to allow graduates of the Master of Professional Accounting and the Master of Commerce (Professional Accounting) to obtain membership of a recognised professional accounting association. Consistent with this, the primary focus of these programs is to enable students to obtain proficiency in the core curriculum in accounting and business areas and generic skills specified in the accreditation guidelines issued by CPA Australia.

Career Opportunities

Graduates may be employed in a wide variety of commercial, government and professional settings. These include public accounting, banking, teaching, government organizations, stock broking, business consulting, and the retailing, manufacturing and mining industries. Functional responsibilities include accounting, information systems analysis and design, financial reporting, cost accounting, finance, taxation, audit, financial planning and general management responsibilities.

Entry Requirements

Completion of an Australian bachelor's degree or overseas equivalent. In exceptional circumstances applicants who do not have a bachelors degree may be admitted on the basis of relevant work experience, non-degree qualifications (including professional qualifications), and demonstrated capacity to undertake the program, as assessed by the Program Coordinator. Applicants without a bachelor's degree would normally be admitted initially to the Graduate Certificate of Commerce.

Applicants would be presumed to have proficiency in using a computer, including common office automation software such as spreadsheets and word-processing programs. Where such proficiency is not held, applicants would be required to undertake a preparatory program which would be additional to the program requirements.

Recognised Prior Learning/Course Credit

Course credit may be available, for recognised programs, to a maximum of 6 courses for Australian qualifications with post graduate level studies.

Professional Recognition

This program is accredited by the National Institute of Accountants (NIA). This body is a full member of the International Federation of Accountants (IFAC). Students may also be eligible for membership of CPA, ICAA.

Sample Study Program

Year 1

Trimester 1

- Commercial Law
- Business Economics
- Accounting Concepts and Practice
- Information Systems Design and Development for Accountants

Trimester 2

- Corporate Law
- Quantitative Methods for Business
- Corporate Accounting
- Cost and Management Accounting

Trimester 3

- Taxation Law and Practice
- Auditing and Assurance Services
- Financial Accounting
- Financial Management

Master of Commerce (Professional Accounting)

CRICOS Program Code 056284J

Program Duration 2 years standard trimesters or 18 months (trimester) fast-track option

Program Objectives

The primary objective of this program is to enable students with a first degree in a non-accounting field to undertake a professional career in accounting (and/or related fields, such as finance). The primary focus of this program is to enable students to obtain proficiency in the 'core curriculum in accounting and business areas' and 'generic skills' specified in the accreditation guidelines issued by CPA Australia.

Career Opportunities

Graduates may be employed in a wide variety of commercial, government and professional settings. These include public accounting, banking, teaching, government organizations, stock broking, business consulting, and the retailing, manufacturing and mining industries. Functional responsibilities include accounting, information systems analysis and design, financial reporting, cost accounting, finance, taxation, audit, financial planning and general management responsibilities.

Entry Requirements

Completion of an Australian bachelor degree or overseas equivalent. In exceptional circumstances applicants who do not have a bachelors degree may be admitted on the basis of

relevant work experience, non-degree qualifications (including professional qualifications), and demonstrated capacity to undertake the program, as assessed by the Programs Coordinator. Applicants without a bachelor degree would normally be admitted initially to the Graduate Certificate of Commerce.

Applicants would be presumed to have proficiency in using a computer, including common office automation software such as spreadsheets and word-processing programs. Where such proficiency is not held, applicants would be required to undertake a preparatory program which would be additional to the program requirements.

Recognised Prior Learning/Course Credit

Course credit may be available, for recognised programs, to a maximum of 8 courses for Australian qualifications with post graduate level studies.

Professional Recognition

This program is accredited by the National Institute of Accountants (NIA). This body is a full member of the International Federation of Accountants (IFAC). Students may also be eligible for membership of CPA, ICAA.

Sample Study Program

Year 1

Trimester 1

- Commercial Law
- Business Economics
- Accounting Concepts and Practice
- Information Systems Design and Development for Accountants

Trimester 2

- Corporate Law
- Quantitative Methods for Business
- Corporate Accounting
- Cost and Management Accounting

Trimester 3

- Taxation Law and Practice
- Auditing and Assurance Services
- Financial Accounting
- Financial Management

Trimester 4

- Elective
- Elective
- Elective
- Elective

Master of Business Administration

CRICOS Program Code 032890G

Program Duration 1.5 years standard trimesters or 1 year (trimester) fast-track option

Program Objectives

The Master of Business Administration (MBA) is generalist degree intended for those with some practical experience who now wish to widen their managerial knowledge and skills. The philosophy underlying this Master of Business Administration is to enable our students to deal with the many facets of management. The program aims to develop skills in critical thinking, research and analysis through individual and team based work. A feature of the MBA is that it focuses on critical areas of integration but facilitates some specialisation to accommodate specific career paths.

This program offers a number of unique benefits:

- Innovative and flexible approaches to learning and teaching;
- Is integrative across functions and disciplines;
- Allows specialisation through specific strands;
- Is application focused and reflective of practice;
- Draws on a broad based faculty with access to expertise outside the University; and
- Links theory and application.

Career Opportunities

This program is designed for managers to upgrade their skills and qualifications to prepare them for access to Career

Opportunities which will have become evident to them in their current employment, or new opportunities with alternative employers following completion of the course.

Entry Requirements

This program is intended for people who have an undergraduate degree and/or extensive experience working within an organization.

The normal entry requirement is an Australian equivalent bachelor's degree plus some level of work experience. Applicants holding other academic or professional qualifications and/or with five years relevant work experience may also be granted admission to the program following an assessment of their ability to benefit from the program.

Recognised Prior Learning/Course Credit

Course credit may be available, for recognised programs, to a maximum of 6 courses for Australian qualifications with post graduate level studies.

Professional Recognition

The Master of Business Administration is recognised by both the Australian Human Resource Institute (AHRI) and the Australian Institute of Management (AIM).

Sample Study Program

Year 1

Trimester 1

- Marketing
- Organisations: Behaviour, Structure and process
- Human Resource Management
- Elective

Trimester 2

- Accounting and Finance
- Business Economics
- Competitive Analysis
- Elective

Trimester 3

- Strategy Management of Change
- Elective
- Elective
- Elective

Master of Business Administration (International Management)

CRICOS Program Code 053784B

Program Duration 2 years standard trimesters or 18 months (trimester) fast-track option

Program Outline

The program will provide you with theoretical and practical concepts of management. The MBA's general orientation prepares you for roles in general management and in addition provides a choice of specialised functions. The emphasis is on developing a sound working knowledge of core disciplines and the analytical skills necessary to understand and direct the work of other functional and operational specialists.

The main aim is to produce an impressive group of individuals who demonstrate a commitment to lead effectively, to exercise their strong interpersonal skills and to continually develop their managerial potential.

The MBA (International Management) seeks the intrinsic reward of knowing your work makes a difference to the wellbeing of their organisation and its stakeholders.

In addition to providing economically competitive, market attractive and educationally robust management education, the program is designed to enable you to;

- Develop as high potential individuals capable of serving the advanced management needs of local, national and global enterprises;
- Develop knowledge and competencies for operation and strategic perspectives;
- Acquire a sound working knowledge of the core disciplines of business supplemented by an in-depth study in an advanced international specialisation;
- Develop the conceptual frameworks and skills of critical analysis applicable to entrepreneurial operations in a global economy; and
- Add to the momentum of a business career, rather than be a competitor to it, through offering a range of flexible delivery methods.

Career Opportunities

The Master of Business Administration (International Management) is essentially an MBA specifically oriented towards business operations in global context. In addition to those career opportunities listed above for the MBA students completing an MBA(IM) can also seek to pursue a career in an international environment. It is an ideal qualification for students wishing to be involved with national and multinational corporations, government and/or agencies that operate cross nationally and provides a foundation in all areas of international business operations including Banking, Finance, Marketing, Economics, Strategy and Human Resource Management, giving graduates considerable scope for employment in today's global business environment.

Entry Requirements

This program is intended for people who have an undergraduate degree and/or extensive experience working within an organization.

The normal entry requirement is an Australian equivalent bachelor's degree plus some level of work experience.

Applicants holding other academic or professional qualifications and/or with five years relevant work experience may also be granted admission to the program following an assessment of their ability to benefit from the program.

Recognised Prior Learning/Course Credit

Course credit may be available, for recognised programs, to a maximum of 8 courses for Australian qualifications with post graduate level studies.

Professional Recognition

The Master of Business Administration is recognised by both the Australian Human Resource Institute (AHRI) and the Australian Institute of Management (AIM).

Sample Study Program

Year 1

Trimester 1

- Marketing
- Organisations: Behaviour, Structure and process
- Human Resource Management
- International Business

Trimester 2

- Accounting and Finance
- Business Economics
- Competitive Analysis
- Elective

Trimester 3

- Comparative Issues in International Management
- Marketing in the International Environment
- Operations Management
- Elective

Trimester 4

- Managerial Skills Workshop
- Economics of Globalisation
- Strategy Management of Change
- Elective

School of Hospitality Management

Bachelor of Hospitality (Management)

Program Duration One Year (Capstone year only) – currently available for Domestic students only

Program Outline

The Bachelor of Hospitality (Management) is an articulated degree and is made up of the Advanced Diploma of Hospitality Management (or equivalent) and a third (capstone) year. The Bachelor of Hospitality Management is an innovative degree that integrates vocational and academic learning. It has been developed to reflect the changing roles and responsibilities of a senior hospitality manager thus it incorporates hospitality industry skills and management concepts and theories. This course will provide graduates with the necessary skills, knowledge and values to be successful managers in the hospitality industry. The Bachelor of Hospitality (Management) is an articulated degree and is made up of the Advanced Diploma of Hospitality Management (or equivalent) and a third (capstone) year. There will be a strong emphasis on applied learning through a range of integrated management and hospitality industry projects. A range of assessment tasks will be undertaken during this course including written reports, assignments, group projects, case studies, oral presentations and formal examinations. Management and vocational skills, knowledge and attributes will be further consolidated by completing an internship in an area of vocational interest in the capstone year.

Program Objectives

This degree will provide students with:

- The ability to build on their previous vocational studies and/or work experience and apply these techniques to effectively manage in a hospitality context;

- A sound understanding of the management principles and concepts with the ability to develop, evaluate and critique management approaches and theories;
- High level technical hospitality skills and knowledge; and
- The academic skills and attributes to research and critically assess information and effectively apply it to organisational situations.

Requirements for the Award

To fulfill the requirements of the Bachelor of Hospitality (Management) a student will need to successfully complete all 7 core courses (120 credit points).

Career Opportunities

This course has been developed to meet the global demand for senior hospitality managers. It will prepare graduates with the necessary skills, knowledge and attributes to undertake a wide variety of professional positions in the hospitality industry.

Entry Requirements

To fulfil the requirements of the UB Bachelor of Hospitality (Management) a student will need to successfully complete the Advanced Diploma of Hospitality Management or equivalent.

Professional Recognition

Professional recognition from a variety of Hospitality Industry Associations and bodies representing a variety of industry specialisations is available to graduates of this degree. Please contact your preferred specialist group for further information.

Sample Study Program

Year 1 (Capstone year only)

Semester One

- International Business Management
- Entrepreneurship in the Hospitality Industry
- Project Management
- Strategic Human Resource Management

Semester Two

- Marketing for Managers
- Accounting for Managers
- Hospitality Internship
or
Applied Hospitality Project

Graduate School of Information Technology & Mathematical Sciences

Bachelor of Information Technology

CRICOS Program Code 053786M

Program Duration 3 years standard trimesters or 2 years (trimester) fast-track opt

Program Outline

The Bachelor of Information Technology is an innovative program designed with input from major IT industry partners. Upon completion of the program, you will have achieved industry-recognised qualifications; have the foundation to become a leader in the IT field; be able to understand the impact of technological change; be able to appreciate not only current usage of IT in business and industry environments but also trends in computing; and be able to analyse, design and implement up-to-date computer-based systems including those related to internet technology, multimedia and web-based applications. As a graduate of this program, you will have been provided with a balance between specific knowledge of particular development tools (languages, operating systems, development environments) and general lifelong learning skills, which will ensure that you are able to remain at the forefront of this vibrant and rapidly developing sector.

Program Objectives

Successful completion of this program will give you the foundation, knowledge and skills to:

- Achieve industry recognised qualifications;
- Become a leader in the IT field;
- Understand the impact of technological change;
- Appreciate current usage and trends of IT in business and industry environments; and

- Analyse, design and implement up-to-date computer-based systems including those related to internet technology, multimedia and web-based applications.

Career Opportunities

Upon completion of this program, you will be qualified for a variety of career opportunities in small, medium and large business and government. Careers include network manager, applications developer, programmer, software engineer, systems analyst, multimedia developer, database administrator, project manager and IT consultant.

Entry Requirements

As a minimum, successful completion of Australian Year 12 including 2 courses in either General Maths or Maths Methods, or overseas equivalent.

Recognised Prior Learning/Course Credit

Course credit may be available for recognised programs to a maximum of 16 courses.

Professional Recognition

This program is accredited by the Australian Computer Society.

Sample Study Program

Year 1

Trimester 1

- Programming 1
- Communications and Technology
- Network Operating Systems
- Introduction to Multimedia

Trimester 2

- Database Management Systems
- Programming 2
- Computing or Maths/Stats Elective
- Elective

Trimester 3

- Network protocols & Services
- Webpage and Multimedia Design
- Software Engineering: Analysis and Design
- Elective

Trimester 4

- Introduction to IT Project Management
- World Wide Web Technology 2
- Computing or Maths/Stats Elective
- Elective

Trimester 5

- Information Security
- Project 1
- Computing or Maths/Stats Elective
- Elective

Trimester 6

- Professional Development
- Project 2
- Computing or Maths/Stats Elective
- Computing or Maths/Stats Elective

Bachelor of Information Technology (Business Systems)

CRICOS Program Code 065118D

Program Duration 3 years standard trimesters or 2 years (trimester) fast-track option

Program Outline

The Bachelor of Information Technology (Business Systems) examines - with a strong emphasis on electronic commerce - the organisational and technological issues that are needed for the analysis and design of business information systems. The program provides a state-of-the-art program that considers modern principles and theories of computing together with the practical applications of technology. It provides students with the appropriate knowledge, skills and values to be effective in modern business environments.

Throughout the program you will become familiar with the latest developments in IT and understand the different types of information technology tools and their applications. You will learn to understand the role of technology in managing knowledge and information and become capable of critically evaluating currently existing technology systems and new developments. You will develop an understanding of the organisational settings in which information systems are used and recognise the threats and opportunities of technology in business. An understanding of the role of modern information systems in society and business is also developed.

Program Objectives

Successful completion of this program will give you the foundation, knowledge and skills to:

- Understand the different types of information technology tools and their applications;
- Manage the impact of technology in organisations;
- Understand the role of technology in managing knowledge and information;
- Critically evaluate currently existing technology systems and new developments;
- Be familiar with the latest developments in information technology;

- Understand the organisational settings in which information systems are used;
- Recognise the threats and opportunities of technology in business;
- Show an awareness of ethics and social implications of their interest area; and
- Understand the role of modern information systems in society and business.

Career Opportunities

The constantly expanding information infrastructure has opened up many career opportunities for information systems graduates, ranging from the very technical to the very business-oriented. A variety of career opportunities exist in small, medium and large business and government in the major areas of information systems development, systems analysis, systems design, information management, database design and administration, electronic commerce and consultant.

Entry Requirements

As a minimum, successful completion of Australian Year 12 including 2 courses in either General Maths or Maths Methods, or overseas equivalent.

Recognised Prior Learning/Course Credit

Course credit may be available for recognised programs to a maximum of 16 courses.

Professional Recognition

This program is accredited by the Australian Computer Society.

Sample Study Program

Year 1

Trimester 1

- Management Principles
- Communications and Technology
- Introduction to Multimedia
- Business Information Systems

Trimester 3

- Webpage and Multimedia Design
- Business Statistics
- Business or Computing or Maths/Stats Elective
- Elective

Trimester 5

- Electronic Commerce 1
- Emerging Technologies in Business
- Project 1
- Elective

Trimester 2

- Management Skills
- Programming 1
- Network Operating Systems
- Database Management Systems

Trimester 4

- Introduction to IT Project Management
- Information Security
- Business or Computing or Maths/Stats Elective
- Elective

Trimester 6

- Professional Development
- Project 2
- Electronic Commerce 2
- Elective

Bachelor of Information Technology (Computer Games)

CRICOS Program Code 065119C

Program Duration 3 years standard trimesters or 2 years (trimester) fast-track opt

Program Outline

The Bachelor of Information Technology(Computer Games) provides you with the necessary skills, knowledge and values to be successful in a variety of computing areas, with a specialisation in computer games development. To succeed in the dynamic field of computer games, you require a strong theoretical basis and practical skills in games design and development, both of which you will receive within this program. In particular, you will graduate with very strong programming and multimedia design skills.

Program Objectives

Successful completion of this program will give you the foundation, knowledge and skills to:

- Understand, both conceptually and practically, computing technologies and their application to a diverse range of industrial and commercial problems;
- Demonstrate a sound conceptual framework in computing technologies in order to apply and integrate new developments in these technologies;
- Demonstrate a high level of industrial relevance and practical application of computing knowledge and techniques;
- Move into postgraduate study in computing or mathematics;
- Demonstrate a professional approach to computing, including an appreciation of the ethics and social implications of computer use in society; and
- Communicate and cooperate with others and work within and contribute to a team environment.

Requirements

The program is based on a number of core courses covering the fundamentals of computing, such as operating systems,

procedural and object-orientated programming, multimedia, databases, software engineering and algorithms. One third of the program is made up of your choice of games technologies and advanced multimedia courses, selected from the following list:

- Multimedia Design and 2D Animation
- 3D Animation and Visual Effects
- Computer Games Engines
- 3D Modelling for Computer Games
- Computer Graphics and Animation Programming
- Computer Games Design
- Digital Image Manipulation
- Graphics
- Interactive Instructional Design
- Internet Design
- Internet Courseware
- Interactive Multimedia
- Multimedia Database Systems
- Linear Algebra and Probability

Career Opportunities

Completion of this program will provide you with a variety of career opportunities in small, medium and large business and government. Possible career paths include games development, games design, games testing and quality assurance, interactive entertainment, 2D and 3D artistry, project management, consultancy, software engineering, systems analysis, web development, and programming.

Entry Requirements

As a minimum, successful completion of Australian Year 12 including 2 courses in either General Maths or Maths Methods, or overseas equivalent.

Sample Study Program

Year 1

Trimester 1

- Programming 1
- Communications and Technology
- Network Operating Systems
- Introduction to Multimedia

Trimester 2

- Database Management Systems
- Programming 2
- Bits, Bytes and Algorithms (Introductory Level)
- Elective

Year 2

Trimester 3

- Elective
- Games Elective
- Games Elective
- Software Engineering: processes and methods

Trimester 4

- Elective
- Games Elective
- Software Engineering: analysis and design
- Introduction to IT Project Management

Year 3

Trimester 5

- Elective
- Games Elective
- Project 1
- Information Security

Trimester 6

- Games elective
- Games elective
- Professional Development
- Project 2

Graduate Diploma of Information Technology

CRICOS Program Code 035140K **Program Duration** 1 year (2 trimesters)

Program Outline

The Graduate Diploma of Information Technology is designed for graduates with an undergraduate degree in areas other than computing or information technology. The program offers continuing education at a graduate level for professionals from all disciplines. A background in computing is not required.

Program Objectives

Successful completion of this program will give you the foundation, knowledge and skills to:

- Be familiar with the theoretical basis of Information Technology;
- Demonstrate appropriate project management principles and techniques;
- Demonstrate the programming skills required to architect and implement complex computer systems;
- Analyse, design and implement software systems, including functional, relational and object-oriented methodologies;
- Communicate, in written and oral form, your own work and the work of others; and
- Discuss the latest developments in IT.

Career Opportunities

Completion of this program will provide you with a good grounding for employment in related areas in the settings of industry, commerce or government.

Entry Requirements

As a minimum, applicants must have successfully completed at least a three year Australian bachelor degree or overseas equivalent.

Recognised Prior Learning/Course Credit

Course credit may be available for recognised programs to a maximum of 4 courses.

Professional Recognition

This program is accredited to the Associate Level by the Australian Computer Society.

Sample Study Program

Year 1

Trimester 1

- Professional Communication
- Programming 1
- Introduction to Multimedia
- Principles of Software Engineering

Trimester 2

- Database Management Systems
- Programming 2
- Professional Development
- Software Engineering: Processes and Methods

Graduate Diploma of Business Information Systems

CRICOS Program Code 057844G **Program Duration** 1 year (2 trimesters)

Program Outline

The Graduate Diploma of Business Information Systems will provide you with the appropriate knowledge, skills and values to be effective in modern business environments. It is a state-of-the-art program that considers modern principles and theories of computing together with the practical applications of information technology. The Graduate Diploma of Business Information Systems examines both the organisational and technological issues that are needed for the analysis and design of business information systems.

Program Objectives

Successful completion of this program will give you the foundation, knowledge and skills to:

- Discuss the latest developments in information technology;
- Understand the different types of information technology tools and their applications;
- Manage the impact of technology in organisations;
- Understand the role of technology in managing knowledge and information;
- Direct the use and uptake of modern technology;
- Recognise the threats and opportunities of technology in business;
- Value the importance of technology in the business cycle

- Demonstrate an awareness of ethics and social implications of their interest area; and
- Possess superior written and oral communication skills

Career Opportunities

On completion of the Graduate Diploma of Business Information Systems, you will be well-equipped for employment in a range of areas, including information systems development, information management, electronic commerce, database administration and consulting.

Entry Requirements

As a minimum, applicants must have successfully completed at least a three year Australian bachelor degree or overseas equivalent.

Recognised Prior Learning/Course Credit

Course credit may be available for recognised programs to a maximum of 4 courses.

Professional Recognition

This program is accredited to the Associate Level by the Australian Computer Society.

Sample Study Program

Year 1

Trimester 1

- Professional Communication
- Introduction to Multimedia
- Business Information Systems
- Database Management Systems

Trimester 2

- Business or Computing Elective
- Webpage and Multimedia Design
- Professional Development
- Electronic Commerce 1

Master of Information Systems

CRICOS Program Code 053788J **Program Duration** 2 years standard trimesters or 18 months (trimester) fast-track option

Program Outline

The Master of Information Systems is designed specifically to attract graduates who do not necessarily have a background in information technology, but who need to learn more about the utilisation of information technology in business environments. This is a state-of-the-art program that considers modern principles and theories of computing together with the practical applications of information technology. It examines both the organisational and technological issues that are needed for the analysis and design of business information systems with a strong emphasis on electronic commerce. Several elective courses are delivered through the School of Business to take advantage of that School's skills and expertise in management and legal areas.

Program Objectives

Successful completion of this program will give you the foundation, knowledge and skills to:

- Understand the different types of information technology tools and their applications;
- Manage the impact of technology in organisations;
- Understand the role of technology in managing knowledge and information;
- Critically evaluate currently existing technology systems and new developments;
- Maintain familiarity with the latest developments in information technology;
- Understand the organisational settings in which information

systems are used;

- Recognise the threats and opportunities of technology in business;
- Demonstrate an awareness of ethics and social implications of their interest area; and
- Understand the role of modern information systems in society and business.

Career Opportunities

Upon completing the Master of Information Systems, you will be well-prepared for such careers as information systems developers, system analyst managers, system designers, information managers, electronic commerce managers, database administrators, consultants, and company managers.

Entry Requirements

As a minimum, applicants must have successfully completed at least a three year Australian bachelor degree or overseas equivalent.

Recognised Prior Learning/Course Credit

Course credit may be available for recognised programs to a maximum of 8 courses. Credit transfer or exemption is currently not available for overseas qualifications for this program.

Professional Recognition

This program is accredited to the Professional Level by the Australian Computer Society.

Sample Study Program

Year 1

Trimester 1

- Introduction to Multimedia
- Business Information Systems
- Professional Communication
- Business or Computing Elective

Trimester 2

- Database Management Systems
- Webpage and Multimedia Design
- Professional Development
- Electronic Commerce 1

Year 2

Trimester 1

- Principles of Software Engineering
- Electronic Commerce 2
- IT Project Management
- Business or Computing Elective

Trimester 2

- Data Communications Management
- Project
- Electronic Commerce Management
- Business or Computing Elective



Mohammad ALI
India – Master of Information Systems

Life has its own ups and downs, but life at UB, Sydney has a real "up". Studying in UB, Sydney in an absolutely multicultural society with professional teaching methods has enhanced my personality, which gives me an edge over other IT graduates. Excellent library facilities, well equipped computer labs and a very cooperative staff are the core strengths of UB, Sydney. Opportunities never knock twice; grab it by joining UB, Sydney.

Master of Information Technology

CRICOS Program Code 047999D

Program Duration 2 years standard trimesters or 18 months (trimester) fast-track option

Program Outline

The Master of Information Technology is a coursework degree that will introduce you to advanced theoretical and practical concepts. There is an in-depth approach to programming, project management skills and software engineering. This program has been designed specifically for graduates with undergraduate degrees in areas other than computing or information technology.

Program Objectives

Successful completion of this program will give you the foundation, knowledge and skills to:

- Program, design and implement complex computer systems;
- Be aware of the latest developments in IT;
- Be familiar with project management principles and techniques;
- Analyse, design and implement software systems, including functional, relational and object-oriented methodologies;
- Understand the theoretical basis of Information Technology
- Possess good written and oral communication skills; and
- Demonstrate an awareness of ethical and social issues associated with IT implementations.

Career Opportunities

Upon completion of this program, you would expect to work in the information technology areas of industry, commerce or government. Possible career paths include software engineering, systems analysis, programming, networking, database analysis, system management, and web engineering.

Entry Requirements

As a minimum, applicants must have successfully completed at least a three year Australian bachelor degree or overseas equivalent.

Recognised Prior Learning/Course Credit

Course credit may be available for recognised programs to a maximum of 8 courses. Credit transfer or exemption is currently not available for overseas qualifications for this program.

Professional Recognition

This program is accredited to the Professional Level by the Australian Computer Society.

Sample Study Program

Year 1

Trimester 1

- Programming 1
- Introduction to Multimedia
- Professional Communication
- Principles of Software Engineering

Trimester 2

- Database Management Systems
- Programming 2
- Software Engineering: Processes and Methods
- Professional Development

Year 2

Trimester 1

- Software Engineering: Analysis and Design
- IT Project Management
- Computing Elective
- Computing Elective

Trimester 2

- Advanced Programming
- Project
- Computing Elective
- Computing Elective

Master of Business Information Systems

CRICOS Program Code 057843G

Program Duration 1.5 years standard trimesters or 12 months (trimester) fast-track option

Program Outline

The Master of Business Information Systems will provide you with the appropriate knowledge, skills and values to be effective in modern business environments. It provides a state-of-the-art program that considers modern principles and theories of computing together with the practical applications of information technology. The Master of Business Information Systems examines the organisational and the technological issues that are needed for the analysis and design of business information systems, with a strong emphasis on electronic commerce.

Program Objectives

Successful completion of this program will give you the foundation, knowledge and skills to:

- Be familiar with the latest developments in information technology;
- Understand the different types of information technology tools and their applications;
- Manage the impact of technology in organisations;
- Understand the role of technology in managing knowledge and information;
- Direct the use and uptake of modern technology;
- Recognise the threats and opportunities of technology in business;
- Value the importance of technology in the business cycle;

- Demonstrate an awareness of ethics and social implications of your interest area; and
- Demonstrate superior written and oral communication skills.

Career Opportunities

As a graduate of the Master of Business Information Systems, you will be well-equipped for employment in a range of areas, including information systems developer, system analyst manager, system designer, information manager, electronic commerce manager, database administrator, consultant, and company manager.

Entry Requirements

As a minimum, applicants must have successfully completed at least a three year Australian bachelor degree or overseas equivalent.

Recognised Prior Learning/Course Credit

Course credit may be available for recognised programs to a maximum of 8 courses. Credit transfer or exemption is currently not available for overseas qualifications for this program.

Professional Recognition

This program is accredited to the Professional Level by the Australian Computer Society.

Sample Study Program

Year 1

Trimester 1

- Introduction to Multimedia
- Business Information Systems
- Database Management Systems
- Professional Communication

Trimester 2

- Webpage and Multimedia Design
- Principles of Software Engineering
- Professional Development
- Electronic Commerce 1

Year 2

Trimester 1

- Electronic Commerce 2
- IT Project Management
- Project
- Electronic Commerce Management

Master of Information Technology Management

CRICOS Program Code 061939K

Program Duration 2 years standard trimesters or 18 months (trimester) fast-track option

Program Outline

The Master of Information Technology Management is designed specifically for those with a background in IT or computing who aspire to be IT managers, and require an understanding of the strategic management of IT resources within IT departments and organisations.

Program Objectives

After successfully completing this program, students should:

- Understand the importance of and interrelationships among technology, management and strategy;
- Be able to discuss the management issues surrounding new and emerging technologies;
- Be able to implement strategies for managing IT project change;
- Have developed appropriate project management principles and techniques;-Be able to familiarise yourself with the latest developments in information technology;
- Show an awareness of ethics and social implications in information technology;
- Value the importance of IT project management within a business environment; and
- Be able to use a range of effective communications.

Career Opportunities

Graduates could expect to work in any area of industry, commerce or government, in ICT strategic management or project management roles.

Entry Requirements

Applicants may be admitted to the Master of Information Technology Management on completion of at least a 3-year Bachelor Degree with a major in computing or information technology or completion of the Graduate Certificate in Information Technology Management or equivalent.

Recognised Prior Learning/Course Credit

Course credit may be available for recognised programs to a maximum of 8 courses. Credit transfer or exemption is currently not available for overseas qualifications for this program.

Professional Recognition

This program is accredited to the Professional Level by the Australian Computer Society.

Sample Study Program

Year 1

Trimester 1

- Computing Elective
- Introduction to IT Project Management
- IT Management
- Professional Communication

Trimester 2

- Computing Elective
- Emerging Technologies in Business
- Contemporary Challenges for IT Managers
- Professional Development

Year 2

Trimester 1

- Human Resource Management
- Data Communications Management
- Information Security
- IT Project Management

Trimester 2

- Management Information Systems
- Project
- Electronic Commerce Management
- Elective

Master of Information Technology Studies

CRICOS Program Code 053789G

Program Duration 1.5 years standard trimesters or 12 months (trimester) fast-track option

Program Outline

The Master of Information Technology Studies is designed to provide advanced theoretical and practical concepts by coursework. It offers an in-depth approach to project management skills, programming and software engineering.

Program Objectives

Successful completion of this program will give you the foundation, knowledge and skills to:

- Program, design and implement complex computer systems;
- Be aware of the latest developments in IT;
- Be familiar with project management principles and techniques;
- Analyse, design and implement software systems, including functional, relational and object-oriented methodologies;
- Understand the theoretical basis of Information Technology
- Possess good written and oral communication skills; and
- Demonstrate an awareness of ethical and social issues associated with IT implementations

Career Opportunities

Graduates would expect to work in industry, commerce or government in the areas of software engineering, systems analysis, programming, networking, database analysis, system management, and web engineering.

Entry Requirements

Applicants may be admitted to the Master of Information Technology Studies on completion of at least a 3-year Bachelor Degree or completion of the Graduate Certificate in Information Technology Management or equivalent.

Recognised Prior Learning/Course Credit

Course credit may be available for recognised programs to a maximum of 6 courses. Credit transfer or exemption is currently not available for overseas qualifications for this program.

Professional Recognition

This program is accredited to the Professional Level by the Australian Computer Society.

Sample Study Program

Year 1

Trimester 1

- Programming 1
- Introduction to Multimedia
- Database Management Systems
- Professional Communication

Trimester 2

- Programming 2
- Principles of Software Engineering
- Professional Development
- IT Project Management

Year 2

Trimester 1

- Advanced Programming
- Project or Computing Elective
- Computing Elective
- Computing Elective

Master of Information Technology Management Studies

CRICOS Program Code 061940F **Program Duration** 1.5 years standard trimesters or 12 months (trimester) fast-track option

Program Outline

The Master of Information Technology Management Studies is specifically for those with a background in IT or computing who aspire to be IT managers and require an understanding of the strategic management of IT resources within IT departments and organisations.

Program Objectives

On completion of this program you should be able to:

- Plan, manage and develop the organisational use and uptake of information technology;
- Contribute at a professional level in the application of information technology to support business organisations;
- Manage the impact of technology in organisations;
- Recognise threats and opportunities of technology in business; and
- Use a range of effective communication strategies.

Career Opportunities

Graduates could expect to work in any area of industry, commerce or government, in ICT strategic management or project management roles.

Entry Requirements

Applicants may be admitted to the Master of Information Technology Management Studies on completion of at least a 3 year Bachelor Degree with a major in computing or information technology or completion of the Graduate Certificate in Information Technology Management or equivalent.

Recognised Prior Learning/Course Credit

Course credit may be available for recognised programs to a maximum of 6 courses. Credit transfer or exemption is currently not available for overseas qualifications for this program.

Professional Recognition

Accreditation for this program will be sought with the Australian Computer Society.

Sample Study Program

Year 1

Trimester 1

- Introduction to IT Project Management
- Professional Communication
- Contemporary Challenges for IT Managers
- IT Management

Trimester 2

- Emerging Technologies in Business
- Data Communications Management
- Professional Development
- IT Project Management

Year 2

Trimester 1

- Management Information Systems
- Information Security
- Project
- Elective



Tianya Chang

China - Master of Commerce (Professional Accounting)

It was not easy coming alone to Australia to study, I want to say thank you to University of Ballarat, Sydney for the assistance they have given me in various aspects of my study. They helped me to adapt to the lifestyle here in Australia. They have good facilities and helpful staff. I am experiencing a very exciting and meaningful academic journey because of the professional lecturers and encouragement of management.

School of Science and Engineering

Bachelor of Biomedical Science

Program Duration 3 years standard semesters – currently available for Domestic students only

Program Outline

Biomedical Science is an interdisciplinary branch of the life sciences that provides the theoretical foundation and scientific skills required to expand and apply our knowledge of human biology and health. Exciting new developments include genetic mapping, biomedical analysis and stem cell research. Most courses will incorporate a mix of competency-based skills assessment and knowledge development. Although completion of the program does not automatically guarantee entry into a Graduate Medical School, it does offer many other career paths or options to the graduate. The new graduate medical program at Deakin University and other interstate universities will provide opportunities to further specialisation and studies.

Program Objectives

The program will be thematically-based and take a problem-based approach to student learning. Most courses will incorporate a mix of competency-based skills assessment and knowledge development. The aim is to produce a broad biomedical science graduate who might progress to graduate study in medicine, dentistry or other medical professions, enter an Honours program or the workplace.

The program has multiple objectives, with graduates able to pursue workplace opportunities, vocational research directions through an Honours program in areas such as microbiology, occupational health and safety, or health informatics, or seek entry to graduate medical careers.

This program will provide students with appropriate knowledge and skills to apply to enter a graduate medical or dental health program. This is reflected in both its content (a strongly biomedical orientation) and teaching style (often in small classes, with an emphasis on problem solving and analysis

and presentation of data) which is appropriate for students who plan to take the Graduate Australian Medical Schools Admissions Test (GAMSAT).

Admission to the Bachelor of Biomedical Science DOES NOT guarantee a place in a medical program.

Career Opportunities

The Bachelor of Biomedical Science would be ideally suited to persons wishing to gain a broad perspective of Biomedicine for careers or entry into a variety of health related industries, such as Laboratory Technology, Pharmaceutical Industry, or Pursuing Research opportunities in Biomedical Science, Vocational directions through an Honours program in Microbiology, Occupational Health and Safety, Health Informatics, Physiotherapy, or Environmental Health. As well as Medicine, Dentistry or Veterinary Science for those graduates that satisfy the selection criteria for a graduate program, this program will be of particular interest to students wishing to take advantage of the growing need for rural and regional medical and health practitioners.

Entry Requirements

As a minimum successful completion of Australian Year 12 or overseas equivalent including units 3 and 4 and a study score of at least 20 in English (any), mathematics (any) and in one of biology, chemistry or physics. Middle band: consideration will be given to performance in relevant science units (including mathematics) or overseas equivalent.

Extra Requirements:

Non-Year 12 applicants must apply directly to the University of Ballarat.

Year One

Semester One

Bioscience 1: Anatomy
Chemistry 1
General Science: Introductory Biology
Professional Development, It and Ethics

Semester Two

Bioscience 2: Physiology
Introductory Microbiology
Chemistry II
Statistical Methods

Year Two

Semester One

Applied Biochemistry
Pathophysiology 1
Human Genomics
Infectious Diseases

Semester Two

Introduction to Health Informatics
Pathophysiology 2
Immunology
Molecular Cell Biology

Year Three

Semester One

Pharmacology and Toxicology
Biomedical Science Research Project 1
Laboratory Medicine
Introduction to Psychology

Semester Two

Molecular Medicine and Biotechnology
Biomedical Science Research Project 2
Public Health
Introduction to Psychology

** This program may incur additional study costs (excursion costs and specialised equipment, etc.).*

How to Apply Undergraduate and Postgraduate (Coursework) International

Please read the information below to ensure your application is complete to enable processing. If you need assistance with completing your application, please contact Admissions Department at

enquiries@ubsydney.edu.au • or call +61 2 8267 1400 • or visit www.ubsydney.edu.au

<p>1</p> <p>Choose the program that best suits your interests and career goals</p> <p>See Undergraduate and Postgraduate program descriptions</p>	<p>2</p> <p>Complete the application form located at the back of this Program Guide</p> <p>If you are applying for credit you must complete the Application for Credit section of the form</p>	<p>3</p> <p>Attach the relevant documents with your form</p> <p>Attach certified copies of all your academic transcripts and testamurs. If your documentation is in a language other than English an official translation must be provided</p> <p>Copy of IELTS test score (or equivalent)</p> <p>Details of work experience, if applicable</p> <p>If you are applying for credit, include the program or unit syllabus</p>	<p>4</p> <p>Read the Payment & Refund Terms</p> <p>Available for viewing at www.ballarat.edu.au/fdp/international/courses/policies.shtml</p>	<p>5</p> <p>Submit your application form and required documents</p> <p>Fax, email or mail the completed application form, including all required documents to:</p> <p>154 Sussex Street Sydney 2000 Email: enquiries@ubsydney.edu.au Fax 612 8267 1499</p>	<p>6</p> <p>Receive your letter of offer</p> <p>Your application will be assessed and if successful you will receive a letter of offer via email</p>
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Accepting your offer

If your application is successful, you will receive a letter of offer. The offer will detail:

- The program you have been offered
- The annual tuition payable
- The program commencement date
- The deposit required
- The amount of Overseas Health Cover (OSHC) payable
- Any conditions
- Any additional information relevant to your program

Included with your offer will be a detailed guide to accepting your offer to study the University of Ballarat course at MIT. The 'Accepting Your Offer' guide can be viewed at www.ubsydney.edu.au

Applying for your Student Visa

Visa Assessment Level (AL) One or Two countries

If this is your first application for a student visa and you are applying from an AL1 or AL2 country, you will receive your electronic Confirmation of Enrolment (eCoE) upon receipt of your student acceptance and full payment of the required deposit.

Visa Assessment Level (AL) Three, Four or Five Countries

If this is your first application for a student visa and you are from an AL3, AL4, or AL5 country, you must provide a favourable Pre-Visa Assessment (PVA) letter before your eCoE will be issued.

Packaged Programs

If you are offered two or more programs (a packaged program) an eCoE will be generated for each offer you accept. All eCoE's will need to be provided to the Department of Immigration and Citizenship (DIAC) or the Australian Diplomatic Mission where you apply for your student visa.

E-Visas

Students from some countries may be eligible to apply for an e-visa. Check the DIAC website www.immi.gov.au for details. You can also check your visa assessment level on this site.

English Requirements

Students from AL3, AL4 or AL5 countries will be required to take an IELTS test. Please refer to the DIAC website www.immi.gov.au for information on which assessment level your visa falls under.

Overseas Student Health Cover (OSHC)

It is compulsory for all student visa holders and their dependants to maintain OSHC for the duration of their studies. The fee for OSHC is included in your offer letter under 'Fees due in advance'.

The University will purchase health cover on your behalf, through BUPA Australia Health. However, if you wish to purchase your OSHC through another provider please advise International Student Programs of your membership details. Please refer to OSHC charges on page 27 in this brochure. A full list of fees and information regarding coverage and exclusions is available at www.overseasstudenthealth.com

Your Rights and Responsibilities

To view the full University of Ballarat Fee Payment & Refund Terms, please visit

www.ballarat.edu.au/fdp/international/courses/policies.shtml

For information about the circumstances under which your enrolment may be deferred, suspended or cancelled, please visit

www.ballarat.edu.au/fdp/international/ESOS/index.shtml

The Educational Services for Overseas Students (ESOS) Act regulates the education and training sector's involvement with overseas students studying in Australia on student visas. To view the ESOS Framework, please visit

www.ballarat.edu.au/fdp/international/ESOS/index.shtml

Refund and Tuition Payment Guidelines

For information regarding Refund and Tuition Payments please visit the below websites:

Refund Policy

http://policy.ballarat.edu.au/esos/standard_3/ch01.php

Refund Procedure

http://policy.ballarat.edu.au/esos/standard_3/ch02.php

Tuition Fee Payment Terms

http://policy.ballarat.edu.au/esos/standard_3/ch03.php

Important Information for International Students

Student visa conditions

Whilst studying in Australia your visa is subject to a number of visa conditions that you must comply with. It is your responsibility as a visa holder to be aware of these conditions. For detailed information on student visa conditions, please visit the DIAC website at www.immi.gov.au/students/visa-conditions.htm.

Students under 18

If you are under the age of 18, your parent or the person who has custody of you must make the appropriate accommodation, support, and welfare arrangements for you, before DIAC can grant you a student visa. When applying for a student visa, you will need to provide evidence that you will reside in Australia either:

- with your parent or the person who has custody of you,
- with a relative over the age of 21, who is nominated by your parent or the person having custody of you, or
- under a care arrangement that has been approved by UB, Sydney

If the nominated care provider is a relative, he/she is required to meet with UB Sydney Student Services staff prior to submission of paperwork to DIAC. If care arrangement has been made through other Student Guardian Services organisations, documentation must be provided to UB, Sydney before an Electronic Confirmation of Enrolment (eCoE) is issued. If your parent or the person who has custody of you would like UB Sydney to make the necessary care arrangements for you, please email enquiries@ubsydney.edu.au

Bringing your family

As a prospective International student, you are required to enrol any of your school-age dependants in Australian government or non-government schools, and pay full fees for their study. Please check beforehand with DIAC or an Australian Diplomatic Mission about bringing your family, as there are certain restrictions depending on the Assessment Level of your country.

You will also need to provide OSHC membership for your family. Please note that your student visa Assessment criteria may change if your family is accompanying you.

Work opportunities

As an International student, you are permitted to engage in paid employment for up to 20 hours per-week, during course study periods, and full-time during scheduled course breaks. However, it should be kept in mind that work may not be readily available, and you should not rely on this form of income to support your study and living costs.

Education Services for Overseas Students (ESOS)

The Department of Education, Employment and Workplace Relations (DEEWR) regulates the ESOS Act; a legal framework that governs the responsibility of education institutions towards overseas students. The legislation ensures quality education and consumer protection for students studying in Australia on a student visa. For a brief overview of the ESOS Framework, including your rights and responsibilities as an overseas student, go to:

www.aei.gov.au/AEI/ESOS.

Deferring, suspending and cancelling enrolments

UB, Sydney is obliged to notify DEEWR-DIAC of any changes to your enrolment. This may affect your student visa. You are required to contact the DIAC for advice on how a change to your enrolment status may affect your student visa. For detailed information about the grounds on which your enrolment may be deferred, suspended, or cancelled, visit www.ubsydney.edu.au



Alyaman Alkhayer
Syria - Master of Commerce (Professional Accounting)

It was a hard decision for me to complete my study out of my country, but as soon as I started studying at UB, Sydney undertaking the course I got excited and confident and that is because of the services and assistance provided by the staff. At UB, Sydney I have the chance to meet students from all around the world and to be the student of remarkable teachers specially the Course Coordinator who encourages me to achieve a good level in my study and help me to solve my study problems.

Living in Sydney, Australia

Australia is ethnically diverse. It's a country known for world-famous natural wonders, diverse landscapes and a vibrant multicultural society that practices almost every religion and lifestyle. Since 1945 more than six million people from across the world have come to Australia to live. There are 226 languages spoken here – after English, the most popular are Italian, Greek, Cantonese and Arabic.

The island continent is almost as big as the USA, but has a population of only 21 million people (most of whom live within 50 kilometres of the coast). Australia's coastline stretches almost 50,000 kilometres and has more beaches (over 10,000) than any other country. Inland, there are vast areas of semi-arid and desert areas.

All major cities, and the nation's capital, are wonderfully liveable, offer great cultural liberty and exceptional quality of life.

Sydney – The Gateway to Australia

Renowned as a dynamic and cosmopolitan city, Sydney combines excellent business and education facilities with great leisure activities. Sydney is famous for its World Heritage-listed Sydney Opera House and is one of the world's favourite cities. Sydney has been voted "the world's best city" by readers of US travel magazines *Travel & Leisure* and *Condé Nast Traveler*.

Sydney is Australia's oldest and largest city and is set on one of the world's most stunning harbours, fringed by easy-to-reach, sandy beaches. The city has a sunny, moderate climate which contributes to Sydneysiders' relaxed lifestyle and love of the great outdoors. There are five major national parks around Sydney with 8,000 square kilometres of open space. Sydney's multicultural restaurant and cafe scene is enhanced by outstanding local fresh produce and world-class wines.

Sydney has a dynamic arts and cultural scene and is home to some of Australia's leading arts organisations such as Opera Australia, Sydney Theatre Company, the Sydney Symphony and the Sydney Dance Company.

UB, Sydney

The perfect balance between study, work and play

UB, Sydney is located in the heart of the city. Situated among shops, restaurants, the Queen Victoria Building, and entertainment outlets, it gives you a host of options for relaxing between lectures. A short walk to some of Sydney's favourite parks and gardens, all major banks, the central post office and with easy access to public transport, UB, Sydney offers you the perfect balance between study, work and play.

The State Library of NSW is a short walk away – and provides a fantastic extra study resource for students.

The campus is filled with excellent teaching and learning facilities. These include modern computer labs, computer networking labs, wireless internet, a comprehensive library with the latest electronic information services, bookshop, computer shop, student lounge, prayer room, campus security, first-aid facilities, a career advisory service, study support and counselling.

Travelling to UB Sydney

UB Sydney is easily accessible by bus, train or car. For Sydney public transport information, visit:

www.transport.nsw.gov.au

www.metrolightrail.com.au

www.sydneyferries.info

Facts and figures

Population: over 4.2 million

Sydney is Australia's largest city

Time zone: UTC/GMT +10 hours

Language: English

Australia is a multicultural country, and therefore, it is common to hear people speaking a variety of languages.

Currency: Australian Dollar (AUD\$)

Climate/Weather: Moderate oceanic – warm summers and mild winters

Summer - December to February, warm and dry, with maximum average temperatures around 26-30 degrees Celsius (79-86 degrees Fahrenheit).

Autumn - March to May

Winter - June to August, usually cool, with a mix of clear, sunny weather, and cold and damp conditions. Temperatures in winter can range from 2-19 degree Celsius (36- 66 degrees Fahrenheit).

Spring - September to November

Hats, cool clothing, and maximum UV-protection (30+) sunscreen are basic necessities during summer, and a long sleeved-jacket and warm clothes are recommended for winter.

Living costs: AUD \$19,000 per year (approximately)

The living cost stated above is an annual estimate and should be used as a guide only. This amount does not include tuition fees, airfares, purchasing furniture, security bonds for apartments or OSHC. Your living costs can also vary according to your lifestyle, personal choices, and the type of accommodation you choose.

It is advised that you allocate a budget of approximately AUD \$ 3,000 for initial costs of establishing yourself in Sydney, and about \$1,000 for the purchase of a personal computer.

For further information, please visit:

www.cityofsydney.nsw.gov.au

Before you travel

Pre-departure Information

Before travelling to Australia, we strongly recommend that you read the Pre-departure Guide, published on our website at www.ubsydney.edu.au. This guide provides detailed information about your trip to Australia, living in Australia, and most importantly about your student life at UB, Sydney.

Airport pick up

Airport reception service is available to all international students arriving in Sydney airport, upon request (charges apply, see page 29). Student will be met at the arrivals hall and taken to their accommodation. Airport reception is usually undertaken as part of the airport pickup/accommodation package, and bookings must be made at least two weeks in advance, prior to the student's arrival.

You can get further information on airport maps and arrival information on www.sydneyairport.com.au.

Orientation

The Orientation program is designed to help you settle into your life and studies in Australia. All new students are required to attend the Orientation Program, the dates of which are stated in your Letter of Offer.

The program provides you with information on facilities and services available on campus, as well public transport, shopping, recreational activities, working part-time, student visa obligations and health cover (for international students). Your course enrolments and timetabling also takes place during this period.

Orientation is also a great way to meet other new students as well as the staff who will be teaching and assisting you during your time at UB, Sydney.

Accommodation

Student hostels

There are many privately run student hostels located near both UB, Sydney. Unlike backpacker hostels, these hostels provide a longer term accommodation for students.

Facilities vary from hostel to hostel, however most provide furnished or unfurnished single or shared rooms, and provide access to communal lounge, kitchen, bathroom and laundry. Some hostels also offer meals. Cost generally includes water, gas and electricity.

Private rental and share accommodation

You could choose to rent a house or an apartment with friends or other students, through the private rental market, which can offer an independent and private long term accommodation. Costs of renting a place vary depending on the location, the type of property and the number of people sharing. Most rental properties are not furnished and do not include meals, so you will need to consider additional costs such as buying furniture, telephone connection, gas, water, electricity and food.

For information on rental accommodation, please visit:

www.realestate.com.au
www.realestateview.com.au
www.domain.com.au.

For those who are not able to find anyone to share with, the following websites may assist you in finding shared accommodation:

www.housemates.com.au
www.flatmates.com.au
sydney.gumtree.com.au
au.easyroommate.com



CRICOS Provider Number 01266K (NSW)



International Student Application Form

International Student Application Form, Sydney

CRICOS Provider Number 01266K (NSW)

University of Ballarat

Learn to succeed



Previous Studies

Secondary Studies

Name of qualification:

(Eg. A Levels, STPM, IB)

School/Institution:

Country:

Date completed:

Year completed:

Are you currently attempting a final year qualification?

☐ Yes ☐ No

If yes, please indicate:

Name of Examination:

Date results will be available:

Documentary evidence must be provided.

Please fax/email results as soon as they become available.

Post Secondary Studies

Name of qualification:

University/Institution:

Country:

Years attended: (eg. 2005–2006)

Date completed:

Are you currently awaiting results of
post secondary studies, undertaken this year?

☐ Yes ☐ No

Name of University/Institution:

Date results available:

Are you seeking advanced standing (credit exemption)?

☐ Yes ☐ No

**You must attach a detailed syllabuses/curricula of subjects you have
successfully completed. Documentary evidence must be provided.**

Work experience/relevant employment history

Years:

Employer's name:

Position held:

Duties:

Documentary evidence must be provided.

Airport Pick-up and Accommodation

Do you require UB, Sydney to arrange
accommodation and airport pick-up for you?

☐ Yes ☐ No

How did you hear about the University of Ballarat?

(Select one only)

☐ Agent

Please specify:

☐ Education Exhibition

Please specify:

☐ Advertisement

Please specify:

☐ University of Ballarat Website

☐ Internet

☐ Family/Friends

☐ Graduate of University of Ballarat

☐ School Career Advisor

☐ Direct Enquiry

☐ Other

Please specify:

Checklist

☐ Have you answered all the questions?

☐ Have you attached certified copies of your IELTS/TOEFL results?
(If English is not your first language)

☐ Have you attached certified copies of your qualifications and
academic transcripts?

☐ If you are applying for advanced standing/exemptions, have
you attached the subject syllabuses/curricula?

☐ Have you signed and dated the declaration?

Application Deadline

There is no application deadline, but prospective students are
advised to apply as early as possible in order to allow sufficient time
for visa processing by the Australian authorities.

Declaration by Applicant

I am aware of the conditions as they relate to my admission and agree to pay all
fees for which I am liable. I have read and agree to the conditions relating to the
University of Ballarat Fees, Payment and Refund Terms

www.ballarat.au/fdpinternational/course/policies.shtml

I declare that the information provided by me is true and complete in every detail.

I acknowledge that the University of Ballarat may obtain further information about
me from educational institutions I have attended or from the Australian
Department of Immigration, Multicultural and Indigenous Affairs.

I acknowledge that the University reserves the right to vary or reverse any decision
regarding admission made on the basis of incorrect or incomplete information. I
confirm that I am seeking temporary entry into Australia for educational purposes
only and that I must undertake studies as a full-time student.

Signature:

Date:

Return this form to:

University of Ballarat, Sydney

154 - 158 Sussex Street

Sydney NSW 2000 Australia

Facsimile: +61 2 8267 1499

Email: enquiries@ubsydney.edu.au

Web: www.ubsydney.edu.au

Fees and Charges 2011 (International)

PROGRAM	CRICOS PROGRAM CODE	TUITION FEE
Bachelor of Arts (Humanities & Social Sciences)	N/A	N/A
Bachelor of Biomedical Science	N/A	N/A
Bachelor of Commerce (Accounting)	057845F	A\$7,300 per trimester
Bachelor of Management	016787F	A\$7,300 per trimester
Bachelor of Applied Management	N/A	N/A
Bachelor of Hospitality Management	N/A	N/A
Bachelor of Information Technology	053786M	A\$7,500 per trimester
Bachelor of Information Technology (Business Systems)	065118D	A\$7,500 per trimester
Bachelor of Information Technology (Computer Games)	065119C	A\$7,500 per trimester
Graduate Diploma of Commerce	056293G	A\$7,800 per trimester
Graduate Diploma of Management	053783C	A\$7,800 per trimester
Graduate Diploma of Information Technology	035140K	A\$8,000 per trimester
Graduate Diploma of Business Information Systems	057844G	A\$8,000 per trimester
Master of Professional Accounting	056283K	A\$7,800 per trimester
Master of Commerce (Professional Accounting)	056284J	A\$7,800 per trimester
Master of Business Administration	032890G	A\$7,800 per trimester
Master of Business Administration (International Management)	053784B	A\$7,800 per trimester
Master of Information Technology	047999D	A\$8,000 per trimester
Master of Information Systems	053788J	A\$8,000 per trimester
Master of Information Technology Studies	053789G	A\$8,000 per trimester
Master of Business Information Systems	057843G	A\$8,000 per trimester
Master of Information Technology Management	061939K	A\$8,000 per trimester
Master of Information Technology Management Studies	061940F	A\$8,000 per trimester
* N/A = Not available at the time of printing (Pending CRICOS)		
SERVICE CHARGES		
Processing Charge	A\$100	
Overseas Student Health Cover (OSHC)		
One year (single)	A\$420	
One year (family)	A\$840	
Airport pick up (one way) Melbourne Tullamarine Airport	A\$120	
Airport pick up (one way) Melbourne Avalon Airport	A\$250	
Airport pick up (one way) Sydney Airport	A\$225	
Accommodation placement fee (Sydney)	A\$225	
Accommodation placement fee (Melbourne)	A\$100	
Home-stay, full board (cooked evening meal, breakfast and packed lunch)	A\$255 per week	
Please note that fees and charges are subject to change without prior notice.		

This information is current at time of printing and is subject to change.
Date of printing December 2010

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154-158 Sussex Street
Sydney NSW 2000

Phone: +61 2 8267 1400
Fax: +61 2 8267 1499
Email: enquiries@ubsydney.edu.au
www.ubsydney.edu.au



University of Ballarat
Learn to succeed